

# Full Council

## 25 September 2023

Quorum: 11

*Published: Friday, 15 September 2023*



### To the Members of the Council

You are summoned to attend a meeting of the Council to be held in the Council Chamber, County Hall, St Anne's Crescent, Lewes, East Sussex, BN7 1UE on 25 September 2023 at 6.00 pm to transact the following business.

**Note:** At the commencement of the meeting the Chair will ask for a period of silence to enable councillors to focus their thoughts on the meeting or to pray silently.

## Agenda

**1 Minutes of the meeting held on 24 July 2023** (Pages 5 - 12)

To confirm and sign the minutes of the meeting of the Council dated 24 July 2023.

**2 Apologies for absence**

**3 Declarations of interest**

Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.

**4 Announcements** (Pages 13 - 16)

To receive any announcements from the Chair of the Council, Leader of the Council, Members of the Cabinet or the Chief Executive. A list of the Chair of the Council's engagements since the previous meeting is enclosed.

**5 Urgent items**

Items not on the agenda which the Chair of the meeting is of the opinion should

be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972.

## **6 Questions from members of the public**

To deal with questions which members of the public may wish to put to members of the Cabinet in accordance with Council Procedure Rule 11 (if any).

## **7 Petitions**

To receive petitions from councillors or members of the public in accordance with Council Procedure Rule 13.

### **(a) Petition - 'To Return Lewes Farmers Market Back to Cliffe Precinct'.**

To receive a petition from Celia Schultz of Poppys of Lewes (on behalf of Traders in the Riverside) containing 924 signatures.

In accordance with paragraphs 6.1 and 7.1 of the Petitions Scheme, the petition will be presented by the Lead Petitioner, and then the ward members and two other Councillors may also address the Council on the matter, but it will not be subject to a Full Council debate. It will then be referred for consideration to the Policy and Performance Advisory Committee.

## **8 Urgent decisions taken by the Cabinet or Cabinet members (Pages 17 - 18)**

In accordance with Policy and Performance Advisory Committee Procedure Rule 17, to receive details of any urgent decisions taken by the Cabinet or Cabinet members since the previous meeting.

The following decision has been made and the relevant decision notice is attached:

[Contract Renewal, Core IT Systems](#) – 3 August 2023

## **9 Notice of Motion: Bins for Boys Campaign (Pages 19 - 20)**

To consider the notice of motion submitted by Councillor James MacCleary.

## **10 Written questions from Councillors**

To deal with written questions which councillors may wish to put to the Chair of the Council, a Lead Councillor on the Cabinet or the Chair of any committee or sub-committee in accordance with Council Procedure Rule 12 (if any).

## **11 Questions to the Leader of the Council**

To deal with questions (if any) which councillors may wish to put to the Leader of the Council. It will be at the Leader's discretion to re-direct questions to relevant Members of the Cabinet. A councillor wishing to raise a question must notify the Chair of the Council of the text of the question prior to the commencement of the meeting. (NB This item is limited to a maximum of 5 questions, with no more than 1 question being asked per councillor. If a question requires a detailed or

technical response, the Leader may decide that a written response is more appropriate).

**12 Ward issues**

To deal with ward issues which councillors wish to raise (if any).

**13 Reporting back on meetings of outside bodies** (Pages 21 - 24)

To receive any reports from the Council's representatives who serve on outside bodies in respect of meetings they have attended.

**14 Date of Next Meeting**

The next meeting is scheduled for 20 November 2023 at 6 pm.



**Robert Cottrill**  
**Chief Executive**

## Information for the public

**Accessibility:** Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

**Filming/Recording:** This meeting is being webcast and may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

**Public participation:** Please contact Democratic Services (see end of the agenda) for the relevant deadline for registering to speak on a matter which is listed on the agenda, if applicable.

## Information for Councillors

**Disclosure of interests:** Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

**Councillor right of address:** A member of the Council may ask the Chair, the Leader, a Cabinet member, the Chair of any committee or sub-committee, or a member of the Council to any external body or joint authority a question on any matter in relation to which the Council has powers or duties of which affects the district.

A member must give notice of the written question to Democratic Services in writing or by electronic mail no later than close of business on the fourth working day before the meeting at which the question is to be asked.

## Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

**Email:** [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk)

**Telephone:** 01323 410000

**Council website:** <https://www.lewes-eastbourne.gov.uk/>

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## Full Council

**Minutes of meeting held in Council Chamber, County Hall, St Anne's Crescent, Lewes, East Sussex, BN7 1UE on 24 July 2023 at 6.00 pm.**

### **Present:**

Councillor Ian Alexander (Chairman).

Councillors Lesley Boniface (Vice-Chair), Graham Amy, Lucy Agace, Janet Baah, Christine Brett, Christina Bristow, Julie Carr, Ciarron Clarkson, Graham Clews, Ezra Cohen, Chris Collier, Paul Davies, Johnny Denis, Nikki Fabry, Becky Francomb, Cathy Gallagher, Stephen Gauntlett, Freddie Hoareau, Olivia Honeyman, Paul Keene, Nick Kortalla-Bird, Christoph von Kurthy, James MacCleary, Imogen Makepeace, Wendy Maples, James Meek, Paul Mellor, Zoe Nicholson, Emily O'Brien, Laurence O'Connor, Christine Robinson, Isobel Sharkey, Mark Slater, Stella Spiteri and Daniel Stewart-Roberts.

### **Officers in attendance:**

Robert Cottrill (Chief Executive), Simon Russell (Head of Democratic Services and Monitoring Officer), Sarah Lawrence (Committee Team Manager), Kate Slattery (Head of Legal Services), Ian Fitzpatrick (Deputy Chief Executive and Director of Regeneration and Planning), Leigh Palmer (Head of Planning First) and Elaine Roberts (Committee Officer).

### **15 Minutes of the meeting held on 22 May 2023**

The minutes of the meeting held on 22 May 2023 were confirmed and signed as a correct record subject to a correction to Minute 1, third sentence of the resolution should read 'in his speech of acceptance of his election, Councillor Alexander', not 're-election'.

### **16 Minute of Silence**

Councillors Denis, Gauntlett and Baah paid tribute to former District and Lewes Town Councillor, Stephen Catlin who had sadly died on 4 June 2023.

The Council then held a minute of silence.

### **17 Apologies for absence**

Apologies for absence were reported from Councillors Clay, Coupland, Keenan, Macleod and Saunders.

**18 Declarations of interest**

There were no declarations of interest.

**19 Announcements**

The Chair drew attention of the Council to the list of his engagements since the last Council meeting. There were no other announcements.

**20 Urgent items**

There were no urgent items to consider.

**21 Questions from members of the public**

There were no questions from members of the public.

**22 Petitions**

There were no petitions to be considered.

**23 Urgent decisions taken by the Cabinet or Cabinet members**

There were no urgent decisions made since to last meeting to be reported to Full Council.

**24 Member Attendance**

The Chair advised that Councillor Coupland had recently been ill and was unable to attend meetings whilst he recovered. Councillor Nicholson moved and Councillor Brett seconded a proposal to approve his absence from Council meetings up to and including 19 February 2024.

This was put to a vote and carried.

**RESOLVED** (unanimously) - To approve the absence of Councillor Coupland from attendance at any Full Council, Committee or Sub-Committee meeting of Lewes District Council pursuant to Section 85(1) of the Local Government Act 1972, due to his current ill health, for a period from 24 July 2023 up to and including 19 February 2023 (the date of the February Full Council meeting'.

**25 Appointment of Standards Independent Persons**

Councillor Gauntlett moved and Councillor Nicholson seconded the recommendations of the report of the Monitoring Officer to approve the appointment of two Independent Persons.

Councillor Gauntlett as the Chair of the Audit and Standards Committee set out the interview process that had been carried out in conjunction with the

Monitoring Officer and the Chair of the Audit Committee of Eastbourne Borough Council, to put forward the recommendations to appoint Neil Robinson and Paul Cummins as the Independent Persons.

The recommendations were put to a vote and carried.

**RESOLVED** (unanimously) -

- (1) That Council approve the appointment of Neal Robinson and Paul Cummins as Independent Persons for Eastbourne Borough Council and Lewes District Council for a term of four years, commencing on 1 August 2023, subject to re-confirmation at the Annual Council meetings throughout their term of office; and
- (2) That Council record its thanks to Graham Branton for his service as outgoing Independent Person.

## **26 Recommendations from Cabinet**

### **26a Local Development Scheme**

Councillor O'Connor moved and Councillor Agace seconded the recommendation referred from the meeting of Cabinet held on 8 December 2022, in support of the adoption of the Local Development Scheme, which included the timetable for the development of the Local Plan.

Councillor O'Connor in moving this item set out the national context in which this scheme was being put forward, and the work that the Council had already carried out in preparation for the development of the Local Plan.

The recommendations were put to a vote and carried.

**RESOLVED** (unanimously) –

- 1) To adopt the revised Lewes Local Development Scheme 2023-2025 as set out at Appendix 1 to the Cabinet report; and
- (2) That delegated authority be given to the Director of Regeneration and Planning in consultation with the Cabinet Member for Planning and Infrastructure to make minor changes within the Local Development Scheme where necessary.

### **26b Treasury Management Annual Report 2022/23**

Councillor Nicholson moved and Councillor MacCleary seconded the recommendation referred from the meeting of Cabinet held on 13 July 2023, in support of the approval of the Annual Treasury Management Report 2022/23.

It was noted that the report had been considered by the Audit and Standards Committee and the Policy and Performance Advisory Committee, prior to it

being recommended by Cabinet.

The recommendations were put to a vote and carried.

**RESOLVED** (unanimously) –

(1) To approve the Annual Treasury Management Report 2022/23 (the Cabinet Report); and

(2) To approve the 2022/23 Prudential and Treasury Indicators included in the report (Section 9.1)

## **27 Notices of Motion**

### **27a Motion - To Support the Clean Air (Human Rights) Bill**

Councillor Francomb moved the motion as amended, which had been circulated to all Councillors. This was seconded by Councillor Sharkey.

The motion was discussed by the Council and received support from across the Council.

During the discussion, Councillors highlighted that action on clean air and the climate went together. It was of concern that the current Government Air Quality Strategy fell short of advice on clean air from the World Health Organisation. It was noted that air quality was included as part of the Council's Climate and Sustainability Action Plan, and this and the Air Quality Action Plan would be refreshed soon. Councillors expressed concerns around air quality within parts of the district, including in the Air Quality Management Areas in Lewes and Newhaven, and actions needed to control air pollution from private enterprise. Members also wished for the County Council to provide additional cycle paths and other sustainable transport options, to reduce the reliance on cars.

Members of the Policy and Performance Advisory Committee advised that they had requested a specific panel to look at air quality in the district as part of the Committee work programme.

The motion was put to a vote and carried.

**RESOLVED** (unanimously) – In line with the Council's 4 year goal to achieve cleaner air the Council lends its support to the Clear Air Bill (Human Rights) Bill the Council agrees:

1. To welcome and support the principles of the Bill and ask the Leader of the Council to write to local MPs asking them to support the Clean Air Bill in Parliament and in public;
2. To call on the Government to bring forward publication of a revised Air Quality Strategy which aligns with current World Health Organisation guidance and provides funding to local authorities in line with identified local Air Quality requirements to ensure local air quality plans can be



- carried on year on year; and
3. To ask the Policy and Performance Committee to consider and review the Council's Air Quality Status Report on an annual basis.

## **27b Motion - South East Water**

Councillor Bristow moved the motion as set out on the agenda and this was seconded by Councillor Boniface.

The motion was discussed and received support from across the Council.

It was noted that the motion had arisen out of the experience of leaks and outages in the district and the need to hold South East Water (and Southern Water in parts of Lewes) to account for the provision of clean water.

The Council discussed the need for increased investment in water infrastructure to make the system resilient to provide clean water consistently, taking into account climate changes and increased development. The role of the preservation of soils and wetlands in water resilience was also highlighted, but this was in the context of the volume of clean water being lost through leakages.

The Council noted the ongoing actions arising from previous motions approved by the Council in relation to waste water and the 'rights of the river'. In addition, it was noted that Council Leaders across East Sussex were holding face to face meetings with leaders of both water companies on the issues being experienced locally.

The motion was put to a vote and carried.

### **RESOLVED** (unanimously):

That the Council:

1. Asks the Policy and Performance Advisory Committee to request the attendance of David Hinton or a member of the Senior Management Team of South East Water before the Committee to explain how it is going to become climate resilient and to seek answers on what future steps it is taking to improve resources and how much of its current old cast iron network has been replaced;
2. Declares a vote of no-confidence in South East Water; and
3. Declares a Water emergency and appoints a water champion to monitor the performance of both companies and to report back to the Full Council through an outside bodies report when appropriate.

## **28 Written questions from Councillors**

No written questions had been received in accordance with procedure rule 12.

## 29 Questions to the Leader of the Council

One question was submitted by Councillor Brett to the Leader as follows:

“Many residents have been complaining that our cemeteries are neglected. Please can we clarify the regime for maintenance and grass cutting in Seaford and Lewes cemeteries, as we understand Denton has been inspected and a new regime proposed and please can we be assured that that the grass will be cut this week weather permitting?”

Councillor Nicholson confirmed that she would arrange for Councillor Brett to receive a full written response. Councillor Nicholson offered her apologies on behalf of the Council’s contractor and the Council to those people who had attended a grave and not been able to access it for one reason or another. She advised that the contractor had been struggling to keep up with the current regime and had been subject to a performance management review, and it is hoped that the service could catch up as quickly as possible. In addition, a review had been requested of the policy for all cemeteries, so that it was in step with what users wanted, taking into account the views of other stakeholders, such as wildflower groups.

## 30 Ward issues

There were no ward issues to be discussed.

## 31 Reporting back on meetings of outside bodies

The following reports had been received on outside bodies set out in the agenda and were noted:

- 3VA – Councillor Brett
- South Downs National Park Authority and Armed Forces Champion - Councillor Stewart-Roberts
- Newhaven Town Deal Board – Councillors Nicholson and Robinson
- Wave Leisure Trust – Councillor O’Connor
- Sussex Police and Crime Panel – Councillor Paul Keene

**Resolved** – To note the outside body updates.

## 32 Date of Next Meeting

It was confirmed that the next scheduled meeting of the Council was on 25 September 2023 at 6 pm.

The meeting ended at 7.10 pm

Councillor Ian Alexander (Chairman)

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# Agenda Item 4

## Lewes District Council



Southover House  
Southover Road  
Lewes  
East Sussex BN7 1AB

Civic & Member Services Officer: 01273 085030

**CHAIR Councillor Ian Alexander**

**VICE-CHAIR**  
Councillor Lesley Boniface

[caroline.hanlon@lewes-eastbourne.gov.uk](mailto:caroline.hanlon@lewes-eastbourne.gov.uk)

### Chair's Engagements 24 July – 25 September 2023

Date	Time	Event
Thursday 27 July	6pm – 8.30pm	Chair: To attend The Makers Directory Big Summer Meet Up at Lewes House
Sunday 13 August	12pm for 12.30pm	Vice-Chair: To attend the 81 <sup>st</sup> Anniversary of the Dieppe Raid Commemorations in Newhaven – Lunch reception at Denton Island Bowls Club followed by a memorial service at Canadian Memorial, South Way, Newhaven. Vice-Chair to lay a wreath on behalf of LDC.
Friday 18 August - Saturday 19 August	Various	Chair: To attend the 81 <sup>st</sup> Anniversary of the Dieppe Raid Commemorations in Dieppe, France. (See Appendix A below for Chair's report on this engagement)
Weds 30 August	5pm – 7.30pm	Vice-Chair: To attend the Landport Community Annual Barbeque, Eridge Green
Thursday 31 August	5pm – 7pm	Chair: To host the Launch of Lewes Heritage Open Days weekend at Lewes House, Lewes
Thursday 7 September	5pm – 9pm	Chair and Consort: To attend Celebrate Cuckmere drinks party with guest speaker Hugh Fearnley-Whittingstall at South Hill Barn, Cuckmere Haven, BN25 4AR

Monday 11 September	7.30pm – 9.30pm	Chair and Consort: To attend the launch of Charleston's new space and private view of Jonathan Baldock: Through the joy of the senses and Bring No Clothes: Bloomsbury and Fashion, Southover House, Lewes
Thursday 14 September	5pm – 7.30pm	Chair: To attend a reception at Reeves studio, Lewes to view the exhibition 'In Their Footsteps' accompanying 'Stories Seen Through a Plate Glass' in light boxes in the streets of Lewes.
Wednesday 20 September	1pm – 4pm	Chair and Consort: To attend 3VA's Celebrating Communities event at the Civic Centre, Uckfield
Thursday 21 September	3pm- 6pm	Chair and Consort: To attend the High Sheriff of East Sussex's Service of Thanksgiving for Volunteers in East Sussex followed by a Summer Reception at Ashburnham Place, Battle

**Dieppe Raid Commemoration 18-19 August 2023**  
**Chair's report**

I was honoured to receive an invitation to attend the Commemoration Services in Dieppe from the Mayor of Dieppe to mark the 81<sup>st</sup> anniversary of the Raid. I attended on behalf of Lewes District Council and laid wreaths at three sites – the Canadian Cemetery, Puys Beach and the Dieppe memorial to the Raid, together with the High Sheriff, Mayors of Brighton and Newhaven and the ESCC Chair.

The commemoration is a significant event to the French and relatives of those who were on the Raid and is attended by Armed Forces representatives from all the countries who were involved in the Raid – mostly Canadian but also American, British, Belgian, Czech, Norwegian and Polish. Representatives from the Canadian Embassy and NATO also attended. The local people attended in large numbers and at the Dieppe memorial there was one sole survivor, a Frenchman who was there on the night of the raid, as he was in the local Resistance.

The Commemoration takes place over two days as the troops embarked at night from England on the 18<sup>th</sup> August 1942, arriving on the 19<sup>th</sup>. Unfortunately for them, a German patrol boat spotted the convoy of ships and landing craft and raised the alarm. There were around 6,500 infantry, supported by naval and air units on the Raid, but within 10 hours over half of the force had been killed, wounded or taken prisoner.

Some of you will be aware of the significance of the Raid, particularly the use of mostly Canadian forces due to their country's long links with France. There is a plaque near the memorial that states that from 1663 to 1673, King Louis XIV of France paid the costs for single unmarried women to emigrate to "New France", now known as Quebec, to bring about further colonisation of the area. Approximately 800 women went, with 600 leaving from the port of Dieppe.

The women were known as Les Filles Du Roy – Daughters of the King. Some of the Canadians who attended the commemoration this year had links to these women in their family trees, which made their visit more poignant.

This was my first visit the Commemoration and it was a very sobering and moving event for all attending. The bravery of all those who attempted to take the port was never in doubt but the early warning gave the Germans every advantage and they repulsed the attack causing heavy casualties.

The local people are very appreciative that the Commemoration is still attended by friends, family and organisations after all these years, and the corresponding visit to Newhaven is also a significant and very well attended annual event. I would urge all those with the opportunity to attend either event to make every effort to attend.

Cllr Ian Alexander  
Chair of Lewes District Council

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## Executive decision taken by Cabinet portfolio holder

**Decision taken by:**

Councillor Chris Collier, lead member for Innovation, Delivery and People, with delegated authority from the Leader

**Date of decision:**

03/08/23

**Subject of report:**

Approval sought to re-procure new contracts with one of the council's main IT system providers – Civica – to provide continuity of service for a number of the council's key IT systems in advance of the current contract end date.

**Exempt matter (if any as given under Schedule 12A of the Local Government Act 1972):**

Open

**Key decision?:**

Yes

**Open summary of decision made:**

The lead member for innovation, delivery and people noted the update on the contract re-procurement process, authorised the execution of all necessary contractual documentation to conclude the four contracts with Civica for core IT systems and delegated authority to the Chief Executive and the Director of Service Delivery to undertake any ancillary actions to facilitate this including the issue of the tender control form/s.

In accordance with section 17 of the council's Policy and Performance Advisory Committee Procedure Rules, the call-in procedure shall not apply to this decision given its urgency. A decision is urgent if, in the view of the decision maker, any delay likely to be caused by the call-in process would, for example, seriously prejudice the Council's or the public's interests.

**Reason(s) for decision:**

Executive decision to proceed with new contract arrangements will enable continuity of service for the core IT systems on which many of the council's services – internally and to customers – rely.

**Alternative options considered:**

- Do nothing – not feasible as contracts relate to key systems required for business continuity.
- Seek alternative providers – not the preferred option given investment in Civica systems over recent years and the preference to exploit fully that technology and investment, and the disruption (operational and customer service) caused by changing so many IT systems at once, and the lack of suitable alternatives on the procurement framework.
- Procure via a suitable framework necessary IT systems via direct award– **Recommended option** to use the Vertical Applications Solutions framework to re-procure with Civica, because of familiarity with the suite of products based on the existing contract (in place since 2016); various upgrades identified in line with business needs; less impact on the end customer and service teams; less demand on internal resources for en-masse system replacement; financial certainty secured through contract terms, and business continuity.

**Was an executive councillor(s) consulted before decision was taken? If so, what was the result of this consultation?**

Yes, support given to proceed as set out in this template.

**Does the proposal involve any unplanned expenditure? If so, please confirm that you have consulted with the Chief Finance officer and include the date of consultation**

Yes

Date of consultation: ...03/08/23.....

**Signed:**

Councillor Chris Collier, Lead member for Innovation, Delivery and People, with delegated authority from the Leader

**Cabinet portfolio holder**

## **Motion – Bins for Boys Campaign (submitted by Councillor MacCleary)**

### **Pre-amble**

Prostate Cancer UK's campaign of "boys need bins" highlights the growing numbers of those who suffer with incontinence issues as a result of prostate treatment.

Prostate Cancer UK cites that 1 in 8 men will get prostate cancer and that 1 in 3 men over 65 are estimated to have a urinary incontinence problem. Council believes that it is important to make life more comfortable and dignified for those who suffer such problems.

### **Motion:**

1. That the Council notes Prostate Cancer UK's campaign of "boys need bins" and supports the provision of sanitary bins in toilets, wherever possible, so that waste products can be disposed of in a discreet and hygienic manner.
2. That the Council requests that the Cabinet Member for Neighbourhood Wellbeing works with Officers of the Council to roll out a trial programme to provide sanitary bins in several Council managed facilities and calls upon Cabinet to make the funding available to achieve this, and the Council asks that Cabinet reviews the success of the trial during 2024 to consider an extension to other Council owned and managed facilities.
3. That the Council further requests that the Leader writes to the MPs covering our Authority area to ask them to publicly back the campaign, as found on the Prostate Cancer UK website.

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# Agenda Item 13

## Outside Bodies – Reports from Councillors

The following updates have been received from Councillors in relation to the outside bodies to which they have been appointed by Full Council, since the last meeting.

	<b>Outside Body</b>	<b>Councillor</b>	<b>Update</b>
1	Newhaven Town Deal Board	Zoe Nicholson and Christine Robinson	<p><u>Date of meeting:</u> The Newhaven Town Deal Board has not met since the last Full Council meeting. The next Board meeting is scheduled for 25<sup>th</sup> September 2023. Board meetings take place every other month. Strategic decisions have been required in between the Board meetings. These decisions have been made both virtually and via conversations with officers.</p> <p><u>Business discussed:</u> Investment Plan for DLUHC's Funding Simplification Pathfinder Pilot (see Cabinet paper from Lisa Rawlinson).</p> <p><u>Decisions made:</u> Strategic direction given to officers.</p>
2	Aspiration Homes LLP	Zoe Nicholson and Christine Robinson	<p><u>Date of meeting:</u> 13 July 2023</p> <p><u>Business discussed and Decisions made:</u></p> <p>a) <u>Financial Performance Q4, 2022/23</u> The Executives resolved:</p> <p>To note the report for the fourth quarter of the 2022/23 financial year.</p> <p>b) <u>Going Concern Assessment</u> The Executives resolved:</p> <p>On the basis of the assessment, this report is provided as a working paper to the external auditor confirming the going concern assessment has been completed and the conclusion maintains the assertion the company is a going concern as at the balance sheet date of 31st March 2023.</p> <p>c) <u>Wayleave Agreements</u> The Executives resolved:</p> <p>To note the report, and authorise the recommendations as follows: The Executive Committee is asked to delegate to authority to:</p> <ul style="list-style-type: none"> <li>• The Head of Development, Investment and Delivery and the Company Secretary to work with the legal team to carry out due diligence checks.</li> <li>• The Head of Development, Investment &amp; Delivery and/or the Company Secretary to sign the Wayleave Agreement for</li> </ul>

	Outside Body	Councillor	Update
			<p>Lightening Fibre and any future Wayleave Agreements presented, on behalf of the Company.</p> <p>d) <u>Rent Arrears Performance Q4, 2022/23</u> The Executives resolved: To note the contents of the report.</p>
3	Greater Brighton Economic Board	Zoe Nicholson	<p><u>Date of meeting:</u> 18<sup>th</sup> July 2023</p> <p><u>Business discussed:</u></p> <ul style="list-style-type: none"> <li>• New Chair set out her vision for the year ahead - group to be established to review Board's current vision, objectives and governance arrangements. Further sub-groups to be set up to oversee themes of work associated with key priorities.</li> <li>• Presentation from Food Matters on Greater Brighton Food Plan – the Board noted the draft Food System Investment Plan and agreed that there should be further consultation with each LA, to ensure activity is coordinated at a regional and local level. A further report should be brought back to the Board for consideration.</li> <li>• Presentation on Biosphere Redesignation and Relaunch by Living Coast Partnership – extending the existing geography is being considered and the following options could be possible – extend beyond the Ouse to include all Lewes District; extend beyond the Adur to include Worthing Borough; and extend to cover Sussex Bay. Board to prepare a formal response/request to UNESCO in support of widening the geography.</li> <li>• Greater Brighton Operational Arrangements 2023/24, Annual Report 2022/23 and One Public Estate Programme Annual Report 2022/23 – Action – invite members to participate in the group that will review the Board's governance and operation.</li> <li>• Greater Brighton Investment Programme Update – presentation.</li> <li>• Economic Impact of the University of Sussex – presentation.</li> </ul> <p><u>Decisions made:</u> See above.</p>
4	Wave Active	Laurence O'Connor	<p><u>Date of meeting:</u> Board meeting 14 August. Health and Safety Committee meeting 12 September.</p> <p><u>Business discussed:</u></p>

	Outside Body	Councillor	Update
			<p>In May Wave Active took over the operation of the lifeguard facilities at Saltdean Lido. Local residents have consistently reported that the service provided has been excellent. The summer public opening came to a successful end on the 6 September. This has been followed by the start of “Dogtember” with the pool being enjoyed by Dogs each weekend. Wave has been really pleased to be part of the new revamped Lido.</p> <p>Wave provides an Employee Assistance Programme to all its employees. This includes a short-term confidential counselling service that supports individuals and their immediate families as they work through any personal or work-related concerns.</p> <p>Performance currently continues the trend upwards of 2022/23 whilst it is noted that memberships and swim school income is subject to the impact of inflation on the consumer purse. Having said that income continues to exceed forecasts, whilst expenditure is less than anticipated.</p> <p>Wave’s aim is to “Inspire Active Lifestyles” with their vision, “to be at the heart of the improvement of health and wellbeing in the community”.</p>
5	South Downs National Park Authority	Daniel Stewart-Roberts	<p><u>Date of meeting:</u> 13 July 2023  <u>Business discussed:</u> Planning Committee meeting.  <u>Decisions made:</u> Approval of planning applications in Kingston (Castlemer) and Petersfield.</p> <p><u>Date of meeting:</u> 11 August 2023  <u>Business discussed:</u> Planning Committee site visit to Boomtown Festival, Matterley Estate, Winchester  <u>Decisions made:</u> N/A</p> <p><u>Date of meeting:</u> 12 September 2023  <u>Business discussed:</u>  New member induction day: site visits to Petersfield, Selborne and Old Winchester Hill  <u>Decisions made:</u> N/A</p>
6	Armed Forces Champion	Daniel Stewart-Roberts	<p><u>Date of meeting:</u>  27 July 2023  <u>Business discussed:</u>  East Sussex Civil and Military Partnership Board (ESCMPB) meeting.</p>

	<b>Outside Body</b>	<b>Councillor</b>	<b>Update</b>
			<p>Update on Armed Forces Network and Health systems Updates from members.</p> <p><u>Decisions made:</u> Brighton and Hove City Council to be invited to join ESCMPB.</p> <p>Efforts to be made to encourage the holding of fewer larger Armed Forces Day events in 2024 and for these to be combined with the 80<sup>th</sup> anniversary of D-Day landings.</p>